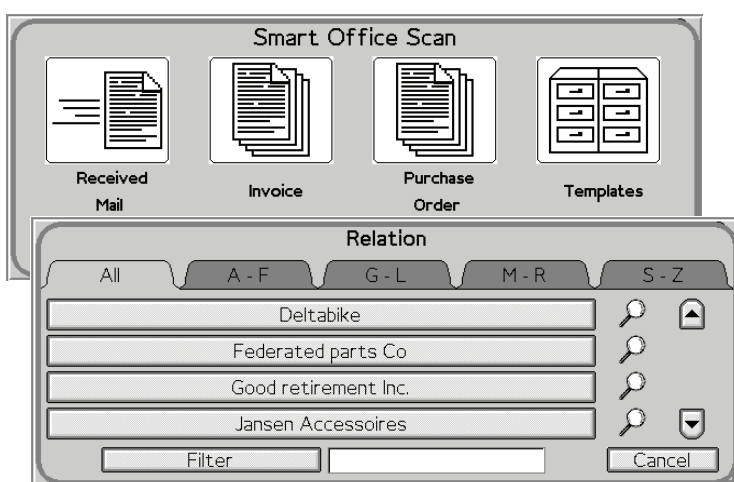




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SMART OFFICE SOLUTIONS

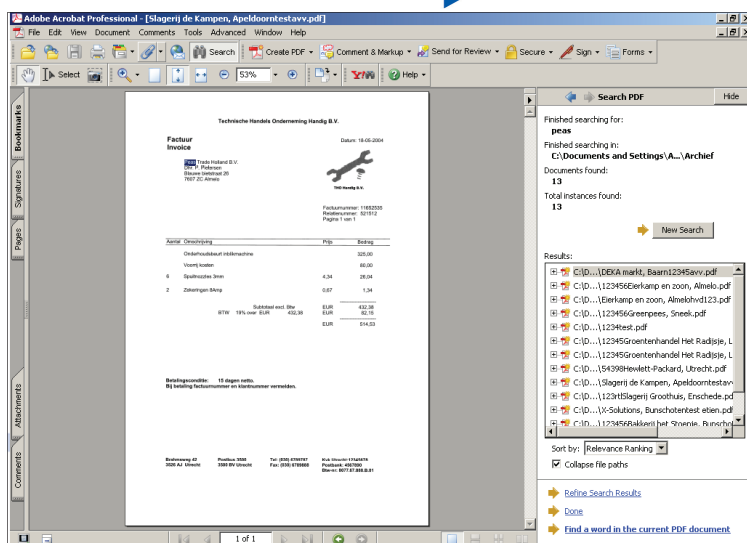
# Very simple scanning and archiving



## Key Benefits

- Money and time saving
- Very simple user interface
- Optimising productivity and efficiency
- 100% text searchable PDP documents
- User friendly
- Connector to application possible
- Affordable

Create a dynamic archivestructure automatically



## Having difficulties filing your paper documents? Use Smart Office Scan!

The paperless office is coming a huge step closer thanks to Smart Office Scan. Thanks to our very ingenious and easy to use application, the productivity of every HP Multifunctional device increases substantially. With Smart Office Scan the „missing link“ is added to the Smart Office strategy of HP.

Smart Office Scan is a middleware application, which means that the end user does not see the software while working with it. The end user only uses the HP Multifunction Device to create their scan; no additional steps are required to store the document in a windows folder structure. The benefit of this is that no additional product training is required.

With Smart Office Scan you have the ability to work with meta data. Meta data is information that can be entered on the HP machine and that will accompany the scanned document and can be used for storing and/or categorizing the scanned document. Smart Office Scan is able to scan a document directly into the correct folder using the metadata. Within the Archive disc, subfolders can be created based on meta data dynamically. In addition, you can also use meta data to populate the filename and file properties of the document.

No more wasted time trying to locate the documents that you need. All documents will be stored in the right place and accessible to every one that needs them. Together, HP and Smart Office Scan, are bringing you one step closer to a digital office.

## Smart Office Scan

Suppose your office has incoming documents on a daily basis, such as:

- Contracts
- Orders
- Invoices
- Registration Forms
- Shipping Documents
- Client data
- Personnel files
- Etc.

Now all these documents are available in a dynamically build, fully tekst searchable digital archive.

The archive can be build as a windows folder structure, but also in Microsoft Sharepoint or the database of an application.

## HP Producten

Smart Office Scan works with all HP Multifunctionals mentioned underneath.

- HP Laserjet M3035 Multifunctional series
- HP Laserjet (M)4345 Multifunctional series
- HP Laserjet M5035 Multifunctional series
- HP ColorLaserjet (M)4730 Multifunctional series
- HP LaserJet 9040/9050 Multifunctional series
- HP ColorLaserJet 9500 Multifunctional series
- HP Digital Sender 9200c
- HP Digital Sender 9250c

## System Requirements

- Intel Pentium III Processor of higher
- Microsoft Windows 2000 SP4 or Microsoft Windows XP SP1 or Microsoft Windows Server 2003 or higher
- Microsoft .NET framework V2.0 or V3.0
- 150 MB free diskpace
- 256 MB RAM or more
- CD-ROM player
- 1 USB port of parallel port for the dongle

## Contact

### Smart Office Scan®

Amersfoortseweg 12  
3751 LK Bunschoten  
The Netherlands

Tel.: +31 (0)33 4225800  
Fax: +31 (0)33 4225809  
www.smartofficescan.com  
info@smartofficescan.com

### Smart Office Scan® North America Inc.

18805 W. Catawba Ave, Suite 207  
Cornelius, NC 28031  
United States

Tel.: (704) 899-9931  
Fax: (704) 892-8669  
www.smartofficescan.com  
info@smartofficescan.com